

# **Special Notices**

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NCHRP 350

**ILLINOIS DEPARTMENT OF TRANSPORTATION / DIVISION OF HIGHWAYS – MANUAL SALES (07/01/2004)**

ID	Bureau / Manual Name	Unit Cost	Quantity	Total Price
	<b>Bureau of Bridges &amp; Structures</b>			
043	Publications included on 043 <b>(CD ONLY)</b>	<b>\$50.00</b>		\$
	001 Bridge Manual (English)			
	029 Bridge Manual (Metric)			
	036 Culvert Manual (English)			
	037 Culvert Manual (Metric)			
	003 Prestressed Manual (English)			
	030 Prestressed Manual (Metric)			
	038 Sign Structure Manual (English/Metric)			
	005 Standard Plans V1 (English)			
	031 Standard Plans V1 (Metric)			
	032 Structural Services Manual			

	<b>Bureau of Construction</b>			
045	Construction Manual <b>(CD ONLY)</b>	<b>\$50.00</b>		\$
	<b>Bureau of Design &amp; Environment</b>			
041	Design & Environment Manual <b>(CD ONLY)</b>	<b>\$50.00</b>		\$
040	Standard Specs for Road & Bridge Const. <b>(1997 Edition – Purple)</b>	<b>\$30.00</b>		\$
050	Standard Specs for Road & Bridge Const. <b>(2002 Edition – Red)</b> w/Supplemental	<b>\$30.00</b>		\$
	<b>Bureau of Local Roads &amp; Streets</b>			
020	Administrative Policy	<b>\$30.00</b>		\$
021	Federal Aid Procedures for Local Improve.	<b>\$30.00</b>		\$
022	Road, Bridge & Other Related Laws of IL	<b>\$ 7.00</b>		\$
	<b>Bureau of Operations</b>			
024	IL Standard Highway Sign	<b>\$25.00</b>		\$
025	IL Supplement to the MUTCD	<b>\$ 5.00</b>		\$
023	Policy & Procedures (Traffic)	<b>\$30.00</b>		\$
	<b>Bureau of Materials &amp; Physical Research</b>			
039	Geotechnical Manual	<b>\$50.00</b>		\$
034	Manual of Test Procedures for Materials	<b>\$50.00</b>		\$
<b>Total Remittance Due (includes shipping &amp; handling)*</b>				<b>\$</b>

**\*NO COD ORDERS / DO NOT SEND CASH**

**Manual Sales Office – Information:**

Phone: (217) 785-8971

Office Hours: 8:00 am-Noon/1:30 pm-4:30 pm

**To place your order:**

Complete the order form to the left

Fill in your company's information below

(Please type or print legibly)

Company Name

Street Address (P. O. Box not acceptable)

City, State, Zip

Attention

Phone Number

E-Mail Address (Mandatory for CD updates)

Make check or money order for total cost payable to (U.S. currency only):

**State Treasurer of Illinois**

**Return this form and remittance to:**

Illinois Department of Transportation  
Manual Sales – Room 012  
2300 South Dirksen Parkway  
Springfield, IL 62764

## Subcontractor Registration

Subcontractors interested in participating on contracts are required to register with the Department. Prequalified contractors, material suppliers and trucking companies are **NOT** required to register. Subcontractors can register electronically at the Department's web site, <http://www.dot.il.gov/>. At the home page click on "Doing Business". The subcontractor registration form is listed under Contractor Services. The registration form requires minimal information and can be completed in minutes. Confirmation, along with a registration number, will be received by e-mail in 1-2 days. Registration is valid for one year and will then require renewal. Questions may be addressed to the Prequalification Section, Bureau of Construction.

Phone: (217) 782-3413

E-mail: [COPPMMD@dot.il.gov](mailto:COPPMMD@dot.il.gov)

# SPECIAL NOTICE

## ADDENDA

It is the contractor's responsibility to determine which, if any, addenda pertains to any project they may be bidding. Failure to incorporate all relevant addenda may cause the bid to be declared unacceptable. With the implementation of only electronic Plans and Proposals the Department will not send addenda to individual plan holders.

Each addendum will be placed with the electronic Plan and/or Proposal on the CD-ROM set until the letting set is complete. Any addendum after the final CD-ROM will be posted on the Internet. Addenda will also be placed on the Addendum/Revision Check sheet. The subscription service will notify subscribers via e-mail of each addendum/revision issued.

The Internet is the Department's primary way of doing business. The subscription service e-mails are an added courtesy the Department provides. It is suggested that bidders check IDOT's web site Doing Business/Letting & Bidding Information page (<http://www.dot.il.gov/desenv/delett.html>) before submitting final bid information.

**IDOT is not responsible for any e-mail related failures.**

Questions may be directed to the Contracts Office at (217) 782-7806 or e-mail [D&Econtracts@dot.il.gov](mailto:D&Econtracts@dot.il.gov).

Technical questions may be directed to Roseanne Nance at (217) 785-5875 or e-mail to [nancer@dot.il.gov](mailto:nancer@dot.il.gov).

# SPECIAL NOTICE

## ELECTRONIC PROPOSALS & PLANS

Beginning with the June 11, 2004 Letting the Department will be offering Proposals and Plans in two (2) forms.

1. Downloaded from the IDOT's web site Doing Business/Letting & Bidding Information page (<http://www.dot.il.gov/desenv/delett.html>) at no cost.
2. CD-ROM at a cost of \$35.00 per letting set (letting set = all Proposals & Plans pertaining to a specific Letting).

To order the CD-ROM one must submit a Request for Authorization to Bid/or Not For Bid Status (Form BDE 124INT).

Firms wishing to bid directly to the Department **MUST** Request Authorization to Bid (Form BDE 124INT). Prospective bidders **MUST** also submit an Affidavit of Availability (Form BC 57). Bids submitted by firms who have not received authorization to bid **WILL NOT BE READ**.

Firms that have not received an authorization form within a reasonable time of complete and correct original document submittal should contact the Department as to status. This is critical in the week before the Letting. These documents must be received by three (3) days before the Letting date. Firms unsure as to authorization status should call the Prequalification Section of the Bureau of Construction at 217-782-3413.

Firms downloading Proposals and/or Plans that do not wish to bid directly to the Department will not be placed on the Not For Bid list unless they request to be added to the list. Such requests shall be made by submitting a Request for Authorization to Bid/or Not For Bid Status form (BDE 124INT).

The Contracts office will now accept these forms via e-mail. Forms can be e-mailed to [D&EContracts@dot.il.gov](mailto:D&EContracts@dot.il.gov). Forms can still be submitted via fax at 217-785-1141.

Beginning with the May 7, 2004 Notice of Letting Bulletin for the June 2004 Letting, plans and proposals will be available on the Department's web site or on CD-ROM **ONLY**. Any questions may be directed to the Contracts office at 217-782-7806 or e-mail [D&EContracts@dot.il.gov](mailto:D&EContracts@dot.il.gov).

Technical assistance may be directed to Roseanne Nance at 217-785-5875 or e-mail [nancer@dot.il.gov](mailto:nancer@dot.il.gov).

# **SPECIAL NOTICE – NCHRP 350**

(Sheet 1 of 2)

The Special Provisions for **TRAFFIC BARRIER TERMINAL TYPE 1, SPECIAL;** and **IMPACT ATTENUATOR** require the use of National Cooperative Highway Research Program (NCHRP) 350 accepted devices, and these devices must be approved by the Department.

The following devices are approved for use. Where an FHWA acceptance date is shown, only the item approved on that date is intended, subject to comments herein:

## **TRAFFIC BARRIER TERMINAL TYPE 1, SPECIAL (TANGENT)**

<b>Name</b>	<b>FHWA Acceptance Date (NCHRP 350) &amp; Code</b>	<b>Comments</b>
ET 2000 Plus	01/18/2000 CC-12G  And  08/22/1995 CC-12C	Wood blockouts only. Wood post system only. Posts 1& 2 to use steel soil tubes (6'-6" or 6'-0") with wood posts. Posts 3-8 to use 4'-6" soil tubes with wood posts.) Soil plates not required.) – OR – Posts 3-8 may be 6' CRT Posts.
SKT	4/2/1997 CC-40	Wood blockouts only. Wood post system only. Posts 1& 2 to use steel soil tubes (6'-6" or 6'-0") with wood posts. Posts 3-8 to use 4'-6" soil tubes with wood posts.) Soil plates not required.) – OR – Posts 3-8 may be 6' CRT Posts.

## **TRAFFIC BARRIER TERMINAL TYPE 1, SPECIAL (FLARED)**

<b>Name</b>	<b>FHWA Acceptance Date (NCHRP 350) &amp; Code</b>	<b>Comments</b>
SRT 350	06/04/1999 CC-51A	Wood post system only.
FLEAT 350	06/01/2001 CC-46C	Wood post system only.
REGENT	05/28/1998 CC-48	

# **SPECIAL NOTICE – NCHRP 350**

(Sheet 2 of 2)

The Impact Attenuator devices indicated by “X” may be used for the corresponding Pay Item(s).

	DEVICE NAME														
PAY ITEM	QUADGUARD	QUADGUARD ELITE	QUADGUARD LMC (1)	TRACC FAMILY	REACT 350	TAU-II FAMILY	SCI-100GM (1)	CAT 350	BRAKEMASTER 350	FLEAT MT	FITCH UNIVERSAL MODULE SYSTEM	ENERGITE III	BIG SANDY SAND BARRELS	QUADGUARD CZ	ABSORB 350
IMPACT ATTENUATORS															
(FULLY REDIRECTIVE, NARROW)	X	X	X	X	X	X	X								
(FULLY REDIRECTIVE, WIDE)	X	X	X	X	X	X									
(SEVERE USE, NARROW)		X	X		X										
(SEVERE USE WIDE)		X			X										
(PARTIALLY REDIRECTIVE)								X	X	X					
(NON-REDIRECTIVE)											X	X	X		
IMPACT ATTENUATORS, TEMPORARY															
(FULLY REDIRECTIVE, NARROW)		X	X	X	X	X	X							X	
(FULLY REDIRECTIVE, WIDE)		X	X	X	X										
(SEVERE USE, NARROW)		X	X		X										
(SEVERE USE WIDE)		X			X										
(NON-REDIRECTIVE)											X	X	X		X

Note (1) – This device is available only for Test Level 3. All other devices are available at either Test Level 2 or Test Level 3.

For more information, review the systems listed above at the following site:

[http://safety.fhwa.dot.gov/fourthlevel/hardware/term\\_cush.htm](http://safety.fhwa.dot.gov/fourthlevel/hardware/term_cush.htm)

Illinois Department of Transportation  
Bureau of Materials and Physical Research  
**APPROVED LIST OF IMPACT ATTENUATORS**  
**Effective January 1, 2004**

Special Provision for Impact Attenuators, Temporary (Effective November 1, 2003)

*(Unless otherwise noted, all impact attenuators are available at either Test Level 2 or Test Level 3.)*

**IMPACT ATTENUATORS (FULLY REDIRECTIVE, NARROW)**

Energy Absorption Systems, Inc.  
One East Wacker Drive  
Chicago, IL 60601-2076  
Phone (312) 467-6750  
**"QUADGUARD"**  
**"QUADGUARD ELITE"**  
**"QUADGUARD LMC"**  
**"REACT 350"**

Trinity Industries, Inc.  
2525 N. Stemmons Freeway  
Dallas, TX 75207  
Phone 800-644-7976  
or 801-292-4461  
**"TRACC"**

Barrier Systems, Inc.  
180 River Road  
Rio Vista, CA 94571-1208  
Phone (888) 800-3691  
**"TAU-II"**

Work Area Protection Corp.  
PO Box 4087  
2500 Production Dr.  
St. Charles, IL 60174-9081  
Phone (800) 327-4417  
**"SCI 100GM"** *(Test Level 3 only)*

**IMPACT ATTENUATORS (FULLY REDIRECTIVE, WIDE)**

Energy Absorption Systems, Inc.  
One East Wacker Drive  
Chicago, IL 60601-2076  
Phone (312) 467-6750  
**"QUADGUARD"**  
**"QUADGUARD ELITE"**  
**"QUADGUARD LMC"**  
**"REACT 350"**



Bureau of Materials and Physical Research  
**APPROVED LIST OF IMPACT ATTENUATORS**  
**Effective January 1, 2004**  
Special Provision for Impact Attenuators (Effective November 1, 2003)

**IMPACT ATTENUATORS (FULLY REDIRECTIVE, WIDE)**  
***continued***

Trinity Industries, Inc.  
2525 N. Stemmons Freeway  
Dallas, TX 75207  
Phone 800-644-7976  
or 801-292-4461  
**“TRACC”**

**IMPACT ATTENUATORS (SEVERE USE, NARROW)**

Energy Absorption Systems, Inc.  
One East Wacker Drive  
Chicago, IL 60601-2076  
Phone (312) 467-6750  
**“QUADGUARD ELITE”**  
**“QUADGUARD LMC”**  
**“REACT 350”**

**IMPACT ATTENUATORS (SEVERE USE, WIDE)**

Energy Absorption Systems, Inc.  
One East Wacker Drive  
Chicago, IL 60601-2076  
Phone (312) 467-6750  
**“QUADGUARD ELITE”**  
**“REACT 350”**

**IMPACT ATTENUATORS (PARTIALLY REDIRECTIVE)**

Trinity Industries, Inc.  
2525 N. Stemmons Freeway  
Dallas, TX 75207  
Phone 800-644-7976  
or 801-292-4461  
**“CAT 350”**

***(Test Level 3 only)***

Bureau of Materials and Physical Research  
**APPROVED LIST OF IMPACT ATTENUATORS**  
**Effective January 1, 2004**

Special Provision for Impact Attenuators (Effective November 1, 2003)

**IMPACT ATTENUATORS (PARTIALLY REDIRECTIVE)**  
***continued***

Energy Absorption Systems, Inc.  
One East Wacker Drive  
Chicago, IL 60601-2076  
Phone (312) 467-6750

**"BRAKEMASTER 350"**      *(Test Level 3 only)*

Road Systems, Inc.  
3616 Old Howard County Airport  
Big Spring, Texas 79720  
Phone: (915) 263-2435  
**"FLEAT-MT"**

**IMPACT ATTENUATORS (NON-REDIRECTIVE)**

Energy Absorption Systems, Inc.  
One East Wacker Drive  
Chicago, IL 60601-2076  
Phone (312) 467-6750  
**"FITCH UNIVERSAL MODULE SYSTEM"**  
**"ENERGITE III"**

TrafFix Devices, Inc.  
220 Calle Pintoresco  
San Clemente, CA 92672  
Phone: 949-361-5663  
**"BIG SANDY SAND BARRELS"**

Illinois Department of Transportation  
Bureau of Materials and Physical Research  
**APPROVED LIST OF IMPACT ATTENUATORS, TEMPORARY**  
**Effective January 1, 2004**

Special Provision for Impact Attenuators, Temporary (Effective November 1, 2003)

*(Unless otherwise noted, all temporary impact attenuators are available at either  
Test Level 2 or Test Level 3.)*

**IMPACT ATTENUATORS, TEMPORARY (FULLY REDIRECTIVE)**

Energy Absorption Systems, Inc.  
One East Wacker Drive  
Chicago, IL 60601-2076  
Phone (312) 467-6750  
**“QUADGUARD CZ”**  
**“QUADGUARD ELITE”**  
**“QUADGUARD LMC”**  
**“REACT 350”**

Trinity Industries, Inc.  
2525 N. Stemmons Freeway  
Dallas, TX 75207  
Phone 800-644-7976  
or 801-292-4461  
**“TRACC”**

Barrier Systems, Inc.  
180 River Road  
Rio Vista, CA 94571-1208  
Phone (888) 800-3691  
**“TAU-II”**

Work Area Protection Corp.  
PO Box 4087  
2500 Production Dr.  
St. Charles, IL 60174-9081  
Phone (800) 327-4417  
**“SCI 100GM”** *(Test Level 3 only)*

**IMPACT ATTENUATORS, TEMPORARY (NON-REDIRECTIVE)**

Energy Absorption Systems, Inc.  
One East Wacker Drive  
Chicago, IL 60601-2076  
Phone (312) 467-6750  
**“FITCH UNIVERSAL MODULE SYSTEM”**  
**“ENERGITE III”**

Illinois Department of Transportation  
Bureau of Materials and Physical Research  
**APPROVED LIST OF IMPACT ATTENUATORS, TEMPORARY**  
**Effective January 1, 2004**

Special Provision for Impact Attenuators, Temporary (Effective November 1, 2003)

*(Unless otherwise noted, all temporary impact attenuators are available at either  
Test Level 2 or Test Level 3.)*

**IMPACT ATTENUATORS, TEMPORARY (NON-REDIRECTIVE)**  
***continued***

TraFix Devices, Inc.  
220 Calle Pintoresco  
San Clemente, CA 92672  
Phone: 949-361-5663  
**“BIG SANDY SAND BARRELS”**

Barrier Systems, Inc.  
180 River Road  
Rio Vista, CA 94571  
Phone 707-374-6800  
**“ABSORB 350”**

# Special Notice Regarding IDOT Proposals, Authorization To Bid & Requests For Plans & Proposals

## ABOUT IDOT PROPOSALS

All proposals issued by IDOT are potential bidding proposals. Each proposal contains all Certifications and Affidavits, a Proposal Signature Sheet and a Proposal Bid Bond required for Prime Contractors to submit a bid after written AUTHORIZATION TO BID has been issued by IDOT's Central Bureau of Construction.

## ABOUT AUTHORIZATION TO BID

**WHO CAN BID?:** Bids will be accepted from only those companies that **request and receive** written **Authorization to Bid** from IDOT's Central Bureau of Construction. To request authorization, a potential bidder must complete and submit Part B of the Request for Authorization to Bid/or NOT For Bid Status form (BDE 124INT).

**WHAT CONSTITUTES AUTHORIZATION TO BID?:** When a prospective prime bidder submits a "Request for Proposal Forms and Plans" he/she must indicate at that time which items are being requested for Bidding purposes. Only those items requested For Bidding will be analyzed. After the request has been analyzed, the bidder will be issued a **Proposal Denial and/or Authorization Form**, approved by the Central Bureau of Construction, that indicates which items have been approved for Bidding. If **Authorization to Bid** cannot be approved, the **Proposal Denial and/or Authorization Form** will indicate the reason for denial.

**FIRMS UNSURE AS TO AUTHORIZATION STATUS?** Firms that have not received an authorization form within a reasonable time of complete and correct original document submittal should contact the department as to status. This is critical in the week before the letting. These documents must be received by three days before the letting date. Firms unsure as to authorization status should call the Prequalification Section of the Bureau of Construction at 217/785-4927.

## ABOUT REQUESTS FOR PLANS & PROPOSALS

The request form used for ordering plans and proposals, Form BDE 124INT (Revised 3/2004), has been designed to provide better communication between requesters and IDOT personnel who are responsible for processing plan and proposal orders. If requesters follow the instructions printed on the reverse side of the form, it will help save time, eliminate errors and expedite the processing of requests.

Requests for plans and proposals will not be honored unless submitted on the proper form, a copy of which is included in this issue of the Transportation Bulletin.

### Notice

NO AUTHORIZATION TO BID WILL BE ISSUED UNTIL A **COMPLETED PART B OF FORM BDE 124INT** and THE **ORIGINAL** AFFIDAVIT OF AVAILABILITY HAS BEEN FILED WITH THE CENTRAL BUREAU OF CONSTRUCTION

## **SPECIAL NOTICE REGARDING JOINT VENTURES**

On July 29, 1997, the Illinois Department of Transportation adopted amended administrative rules governing "Prequalification of Contractors & Issuance of Plans & Proposals". Pursuant to those rules, procedures for analysis and Authorization to Bid on for joint ventures on state lettings will henceforth be as follows:

- 1) Prequalified contractors may combine their available bidding capacity and request Authorization to Bid for a single contract to bid as a joint venture after department approval.
- 2) Each request for approval of a joint venture shall be indicated by the filing of a Certificate of Joint Venture for each contract for which approval is sought. It identifies the managing party and indicates the conditions under which the joint venture exists. The joint venture agreement shall be available to the Department for inspection. Each joint venture party shall also submit an Affidavit of Availability. The original Certificate of Affidavits must be received no later than 4:30 p.m. prevailing time seven days prior to the scheduled date of the letting for which Authorization to Bid is sought.
- 3) Very large and complex projects may be designated as being eligible for "unrestricted joint venturing", and will be clearly denoted as such in the Transportation Bulletin. These projects will not be subject to restrictions with respect to the number of parties or other joint ventures conditions, but will still be required to submit a Certificate of Joint Venture and individual affidavits by the aforementioned time and date before Authorization to Bid will be considered.
- 4) On projects estimated by the department at greater than \$1,000,000 and not designated for (unrestricted joint venturing), Joint Ventures shall have no more than three parties.
- 5) On projects estimated by the department at less than \$1,000,000 Joint Ventures shall have no more than three parties. One or more of the parties must have insufficient available individual prequalification ratings to be Authorized to Bid, unless one of the following conditions exist:
  - a) There is fifty-one percent or more common controlling ownership between the parties.
  - b) There common management between the firms where the officers, directors or general partners control the board of directors and/or management of each party.
- 6) Contractors with financial ratings are based upon unaudited financial statements will not be permitted to joint venture with each other to bid contracts which the department estimates at greater than \$500,000. However, such firms may be permitted to joint venture with firms who have a financial rating based upon an audited statement to bid on contracts the department estimates at greater than \$500,000.
- 7) If a party's work rating is limited by its maximum financial rating, the full value of the computed work rating will be used in analyzing the joint venture request. However, the combined maximum work rating in any category shall not exceed the combined financial ratings of the joint venture.

Copies of all required joint venture forms are attached to each Transportation Bulletin.

Please note that signed and notarized originals of all required joint venture forms mentioned above must be received by 4:30 p.m. prevailing time seven days prior to the scheduled letting date. These forms should be mailed to the following address:

Illinois Department of Transportation  
Bureau of Construction  
2300 S. Dirksen Parkway, Room 322  
Springfield, Illinois 62764

Any questions should be directed to the Prequalification Engineer, at 217/782-3413.



Letting: \_\_\_\_\_

Item No.: \_\_\_\_\_

Joint Venture Name: \_\_\_\_\_

Managing Party: Firm #1 is the managing party and must be the first company named in the joint venture.

**Firm #1/Managing Party**

**Firm #2**

**Firm #3**

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Address: \_\_\_\_\_

Address: \_\_\_\_\_

Indicate the circumstances which apply to the Joint Venture.

☐ The project is estimated at less than \$1,000,000 and the following conditions exist:

☐ 1. One or more of the firms do not have the required financial capacity.

☐ Firm #1      ☐ Firm #2      ☐ Firm #3  
does not have sufficient available prequalification financial rating to perform the work.

☐ 2. One or more firms do not have the required work capacity.

☐ Firm #1      ☐ Firm #2      ☐ Firm #3  
does not have sufficient available prequalification work ratings to perform fifty percent of the work.

☐ 3. There is fifty-one percent or more common controlling ownership between the firms.

☐ Firm #1      ☐ Firm #2      ☐ Firm #3  
A statement indicating the relationship of the firms is attached.

☐ 4. The firms have common management.

☐ Firm #1      ☐ Firm #2      ☐ Firm #3  
A statement indicating the nature of common management is attached.

☐ The project is estimated at greater than \$1,000,000 and has been designated for restricted joint venturing. Joint venture restricted to three firms.

☐ The project is estimated at greater than \$1,000,000 and has been designated for unrestricted joint venturing. Names of additional firms are attached.

I / We being duly sworn, do hereby declare this to be a true and correct statement.

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Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_ , \_\_\_\_\_ .  
My commission expires \_\_\_\_\_ .  
\_\_\_\_\_  
(Notary Public)

(Notary Seal)

Firm #1/Managing Party \_\_\_\_\_  
Print Name Title  
\_\_\_\_\_  
Signature (Proprietor, Partner, Officer or Director)

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Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_ , \_\_\_\_\_ .  
My commission expires \_\_\_\_\_ .  
\_\_\_\_\_  
(Notary Public)

(Notary Seal)

Firm #2 \_\_\_\_\_  
Print Name Title  
\_\_\_\_\_  
Signature (Proprietor, Partner, Officer or Director)

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Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_ , \_\_\_\_\_ .  
My commission expires \_\_\_\_\_ .  
\_\_\_\_\_  
(Notary Public)

(Notary Seal)

Firm #3 \_\_\_\_\_  
Print Name Title  
\_\_\_\_\_  
Signature (Proprietor, Partner, Officer or Director)

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This form must be received by the Department at the following address no later than 4:30 pm prevailing time at least seven (7) days prior to the letting of interest.

Illinois Department of Transportation  
Bureau of Construction  
Room 322  
2300 South Dirksen Parkway  
Springfield, Illinois 62764



**SPECIAL NOTICE REGARDING DISADVANTAGED BUSINESS ENTERPRISES**

November 5, 2004 LETTING

1. The proposals for the following items contain the Special Provision "Required Disadvantaged Business Participation". **It is the responsibility of each bidder to determine the results of the letting and for the "as read" low bidder to submit a DBE Utilization Plan (Plan), Form SBE 2026, to the Department within 7 working days after the date of the bid opening** as required by the Special Provision. Forms for the submittal of the Plan are available in each district's Bureau of Construction office or by calling the Department's Bureau of Small Business Enterprises at (217) 782-5490. Plans are to be submitted to the Illinois Department of Transportation, Bureau of Small Business Enterprises, Harry R. Hanley Building, 2300 South Dirksen Parkway, Room 319, Springfield, Illinois 62764. **Failure to submit a plan within 7 working days may be cause for rejection of the bid as nonresponsive and may subject the bidder to a penalty.**

The Bureau of Small Business Enterprises maintains a Disadvantaged Business Enterprises Directory (Directory) of certified Disadvantaged Business Enterprises (DBEs) for the purpose of providing a reference source to assist bidders in meeting the requirements of the Special Provision. **Only those firms certified as of the letting date may be included in the Plan.** You can view and download the most current listing of DBE firms/work categories at <http://www.dot.state.il.us>. Those who need a printed copy must contact the Bureau of Small Business Enterprises at (217) 782-5490.

Prime contractors may contact the individuals/consultants in #2 for information regarding available DBE firms. For assistance in meeting OJT and EEO goals, contractors may contact the consultants in #3. The complete listing of DBE, OJT and EEO consultants is available on IDOT's web site under Small Business Enterprises.

ITEM - %	ITEM - %	ITEM - %	ITEM - %	ITEM - %
1. 12.00% DBE	1. 26.00% DBE	2. 26.00% DBE	3. 27.00% DBE	5. 8.00% DBE
6. 5.00% DBE	7. 6.00% DBE	8. 5.00% DBE	9. 6.00% DBE	21. 13.00% DBE
33. 15.00% DBE	34. 15.00% DBE	35. 6.00% DBE	36. 6.00% DBE	38. 10.00% DBE
40. 5.00% DBE	41. 16.00% DBE	42. 13.00% DBE	43. 14.00% DBE	44. 14.00% DBE
45. 4.00% DBE	46. 15.00% DBE	47. 5.00% DBE	49. 4.00% DBE	51. 9.00% DBE
52. 12.00% DBE	53. 10.00% DBE	54. 10.00% DBE	56. 7.00% DBE	57. 9.00% DBE
58. 4.00% DBE	59. 2.00% DBE	60. 5.00% DBE	61. 15.00% DBE	64. 9.00% DBE
66. 12.00% DBE	67. 15.00% DBE	68. 13.00% DBE	69. 10.00% DBE	70. 25.00% DBE
71. 3.00% DBE	72. 5.00% DBE	1A. 8.00% DBE	1LR. 6.00% DBE	1W. 2.00% DBE

2. Technical, management, financial and technology supportive services assistance is available to all DBE firms by contacting the following individuals:

**Targeted Assistance I-74 (District 4)**

Peoria Black Chamber of Commerce  
Mr. Larry Ivory, CEO/Chairman of the Board  
331 Fulton Street, Suite 702  
Peoria, IL 61602  
Phone: (309) 672-1365  
Fax: (309) 372-1379  
Email: [peoriablackchamber.com](mailto:peoriablackchamber.com)

**Targeter Assistance Metro-East (District 8)**

Sivart Consulting, Inc.  
Mr. Norman Travis, President/CEO  
327 Missouri Ave. Suite 622  
East St. Louis, IL 62201  
Phone: (618) 274-1019  
Fax: (618) 274-6717  
Email: [ntravissr@sbcglobal.net](mailto:ntravissr@sbcglobal.net)

**Technology Assistance (District 1)**

Rebirth of Englewood  
Mr. Vincent Barnes, Executive Director  
1912 West 63<sup>rd</sup> Street  
Chicago, IL 60636  
Phone: (773) 778-2371  
Fax: (773) 778-2410  
Email: [vbarnes@roecdc.net](mailto:vbarnes@roecdc.net)

**Technology Assistance (Districts 2, 3, 4)**

Electronic Knowledge Interchange  
Justin Colgan, Client Relationship Manager  
100 S. Wacker Drive, Suite 200  
Chicago, IL 60606  
Phone: (312) 762-0150  
Fax: (312) 236-2022  
Email: [jcolgan@eki-consulting.com](mailto:jcolgan@eki-consulting.com)

**Technology Assistance (Districts 5, 6, 7, 8, 9)**

Sivart Consulting, Inc.  
Mr. Norman Travis, President/CEO  
327 Missouri Ave., Suite 622  
East St. Louis, IL 62201  
Phone: (618) 274-1019  
Fax: (618) 274-6717  
Email: [ntravissr@sbcglobal.net](mailto:ntravissr@sbcglobal.net)

**Technical Assistance (District 1)**

Rebirth of Englewood  
Mr. Vincent Barnes, Executive Director  
1912 West 63<sup>rd</sup> Street  
Chicago, IL 60636  
Phone: (773) 778-2371  
Fax: (773) 778-2410  
Email: [vbarnes@roecdc.net](mailto:vbarnes@roecdc.net)

**Technical Assistance (Districts 1, 2, 3)**

Hispanic American Construction Industry Association (HACIA)  
 Mr. Pedro Pereira, Deputy Director  
 901 W. Jackson Boulevard, Suite 205  
 Chicago, IL 60607  
 Phone: (312) 666-5910  
 Fax: (312) 666-5692  
 Email: [ppereira@haciaworks.org](mailto:ppereira@haciaworks.org)

**Technical Assistance (Districts 4, 5, 6)**

African American Contractors Association (AACA)  
 Mr. Omar Shareef, President  
 3706 South Indiana Ave.  
 Chicago, IL 60653  
 Phone: (312) 915-5960  
 Fax: (312) 567-9919  
 Email: [omaraacca@hotmail.com](mailto:omaraacca@hotmail.com)

**Technical Assistance (Districts 7, 8, 9)**

Wicks Construction Services  
 Mr. Victor Wicks, President  
 5615 State Street  
 East St. Louis, IL 62203  
 Phone: (618) 394-0260  
 Fax: (618) 397-0577  
 Email: [wicksvcs@earthlink.net](mailto:wicksvcs@earthlink.net)

**Technical Assistance (District 1)**

Harper Trenholm & Associates  
 Harper Trenholm  
 400 N. Noble Street  
 Chicago, IL 60622  
 Phone: (312) 243-0560  
 Fax: (312) 243-0579  
 Email: [trenholmhta@earthlink.net](mailto:trenholmhta@earthlink.net)

**Management Assistance (District 1)**

Mexican American Chamber of Commerce  
 d/b/a Illinois Hispanic Chamber of Commerce (IHCC)  
 Mr. Roberto A. Cornelius, Chief Operating Officer  
 33 N. LaSalle Street, Suite 1720  
 Chicago, IL 60602  
 Phone: (312) 372-3010  
 Fax: (312) 372-3403  
 Email: [Cornelio@ihccbusiness.net](mailto:Cornelio@ihccbusiness.net)

**Management Assistance (Districts 5, 7, 9)**

Technical Resource Services  
 Jeanne Brace, President  
 4311 Stonebridge Court  
 Champaign, IL 61822  
 Phone: (217) 351-5110  
 Fax: (217) 351-5176  
 Email: [j.brace@sbcglobal.net](mailto:j.brace@sbcglobal.net)

**Management Assistance (District 1)**

Ralph G. Moore & Associates, Inc. (RGMA)  
 Theo Joyner, Senior Consultant  
 211 West Wacker Drive, Suite 1050  
 Chicago, IL 60606  
 Phone: (312) 419-7260  
 Fax: (312) 419-1918  
 Email: [theojoyner@rgma.com](mailto:theojoyner@rgma.com)

**Management Assistance (District 1)**

Ervin consulting Services  
 April Ervin, President  
 1530 S. State Street, Suite 626  
 Chicago, IL 60605  
 Phone: (312) 949-0607  
 Fax: (312) 949-0607  
 Email: [ervincs@hotmail.com](mailto:ervincs@hotmail.com)

**Management Assistance (District 1)**

Burris and Lebed Consulting LLC  
 Chris Russo, DDBE Contract Manager  
 1130 W. Wabash Ave., Suite 501  
 Chicago, IL 60603  
 Phone: (312) 638-0018  
 Fax: (312) 566-0041  
 Email: [chris@burrislebed.com](mailto:chris@burrislebed.com)

**Management Assistance (Districts 2, 3, 8)**

Velma Butler & Company  
 Velma Butler, President  
 6 East Monroe, Suite 400  
 Chicago, IL 60603  
 Phone: (312) 922-1272  
 Fax: (312) 922-8210  
 Email: [vbandc@aol.com](mailto:vbandc@aol.com)

**Management Assistance (Districts 4, 6)**

African American Contractors Association (AACA)  
 Omar Shareef, President  
 3706 South Indiana Ave.  
 Chicago, IL 60653  
 Phone: (312) 915-5960  
 Fax: (312) 567-9919  
 Email: [omaraacca@hotmail.com](mailto:omaraacca@hotmail.com)

3. Contractors may contact the following On-the-Job Training (OJT) and Equal Employment Opportunity (EEO) supportive services consultants for assistance in meeting OJT and EEO goals.

**OJT Training Assistance (District 1)**

Chicago Urban League  
 Joan Archie, Director, Employment  
 Counseling & Training Department  
 200 S. State Street, 11<sup>th</sup> Floor  
 Chicago, IL 60604  
 Phone: (312) 692-0766  
 Fax: (312) 692-0769  
 Email: [jarchie@cul-chicago.org](mailto:jarchie@cul-chicago.org)

**EEO Assistance (Statewide)**

Target Group, Inc.  
 Kadi Sisay, Project Director  
 330 South Wells, Suite 400  
 Chicago, IL 60606  
 Phone: (312) 873-0232  
 Fax: (312) 873-0299  
 Email: [ksisay@targetgroupinc.com](mailto:ksisay@targetgroupinc.com)

**OJT Training Assistance (Districts 2-9)**

Illinois Laborers-Employers  
 Cooperation and Education Trust (IL-LECET)  
 Otis Pitts, Project Manager  
 1 North Old State Capital Plaza, Suite 525  
 Springfield, IL 61701  
 Phone: (217) 789-4306  
 Fax: (217) 789-6999  
 Email: [illecet@aol.com](mailto:illecet@aol.com)

**EEO Assistance**

The United Neighborhood Organization (UNO)  
 Andy Alt, Associate Dir. for Economic Development  
 954 W. Washington Boulevard, 3<sup>rd</sup> Floor  
 Chicago, IL 60607  
 Phone: (877) 866-2983  
 Fax: (312) 432-0077  
 Email: [aalto@uno-online.org](mailto:aalto@uno-online.org)



## **DBE Financial Institutions**

It is the policy of the Department to investigate the full extent of services offered by financial institutions owned and controlled by socially and economically disadvantaged individuals in the community, to make reasonable efforts to use these institutions, and to encourage prime contractors on US DOT-assisted contracts to make use of these institutions. As of April 16, 2003, the list of Minority Depository Institutions in Illinois are as follows:

1. American Metro Bank ..... Chicago, Illinois
2. Community Bank of Lawndale ..... Chicago, Illinois
3. Foster Bank ..... Chicago, Illinois
4. Highland Community Bank ..... Chicago, Illinois
5. Illinois-Service FS & LA ..... Chicago, Illinois
6. International Bank of Chicago..... Chicago, Illinois
7. Mutual Bank ..... Harvey, Illinois
8. NAB Bank..... Chicago, Illinois
9. National Republic Bank of Chicago ..... Chicago, Illinois
10. Pacific Global Bank ..... Chicago, Illinois
11. Premier Bank..... Wilmette, Illinois
12. Seaway National Bank of Chicago..... Chicago, Illinois
13. Security Bank of DuPage ..... Naperville, Illinois
14. United Trust & Federal SB..... Bridgeview, Illinois
15. Universal FSB ..... Chicago, Illinois